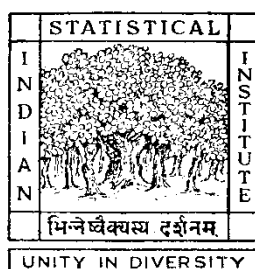


INDIAN STATISTICAL INSTITUTE

**Present rules for payment of Stipend, Contingency Grant and
Prize money
to the UG, PG and Diploma Students in the Institute**



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KOLKATA 700 108**

1. Stipend Rules (Except M. Tech. in Computer Science):

A monthly Stipend is awarded at the time of admission to each student, which is valid initially for the first semester only. Stipends are given after the end of each month for **twelve months** in each academic year. The first stipend is given after **two months of admission with retrospective effect** provided the student continues in the programme he/she got enrolled, for at least two months. Programme-wise rate of stipend is given below:

Sl. No.	Programme	Stipend (Rs./Month)
1	B.Stat/B.Math	5000
2	PG Diploma in Statistical Methods and Analytics (For students domiciled in the North East States of India)	3000
3	M.Stat/M.Math/MS(QE)/MS(LIS)/MS(QMS)	8000
4	M.Tech(CS)/M. Tech (CrS)/M.Tech(QROR)	12400

The amount of stipend to be awarded in each subsequent semester depends on academic performance, conduct, and attendance, as specified below, provided the requirements for continuation in the academic programme (excluding repetition) are satisfied:

1. *Students having other scholarships:* If a student is getting a scholarship from another government agency then the stipend will be discontinued. If during a degree programme a student obtains any scholarship with retrospective effect then the student should return the stipend given by the Institute. Failure to do so will be deemed as unsatisfactory conduct and corresponding rules shall apply.
2. *Performance in course work:* If, in any particular semester, (i) the composite score in any course is less than 35% (45% in core courses for M. Tech (QR&OR) and M.S. (QMS)), or (ii) the composite score in more than one course (two courses in the case of the first semester of the first year) is less than 45%, or (iii) the average composite score in all credit courses is less than 45%, **no stipend will be awarded in the following semester.**

If all the requirements for continuation of the programme are satisfied, the average composite score is at least 60% and the number of credit course scores less than 45% (except in core courses for M. Tech (QR&OR) and M.S. (QMS)) is at most one in any particular semester (at most two in the first semester of the first year), the **full value of the stipend is awarded in the following semester.**

If all the requirements for continuation of the programme are satisfied, the average composite score is at least 45% but less than 60%, and the number of

credit course scores less than 45% (except in core courses for M. Tech (QR&OR) and M.S. (QMS)) is at most one in any particular semester (at most two in the first semester of the first year), **the stipend is halved in the following semester.**

All composite scores are considered after the respective back-paper examinations. Stipend is fully withdrawn as soon as the requirements for continuation in the academic programme are not met.

3. *Attendance:* If the overall attendance in all courses in any semester is less than 75%, no stipend is awarded in the following semester.
4. *Conduct:* The Dean of Studies/Associate Dean/Students' Academic Affairs In-charge, at any time, in consultation with the respective Teachers' Committee, may withdraw the stipend of a student fully for a specific period if his/her conduct in the campus is found to be unsatisfactory.

Once withdrawn, stipends may be restored in a subsequent semester based on improved performance and/or attendance, but no stipend is restored with retrospective effect.

A repeating student will not get any stipend or contingency grant or prizes during the repeat year. However, if she/he is from such an **economically underprivileged background** that this step will force him/her to discontinue, then she/he can **appeal to the Dean of Studies or the Students In- charge, for financial support.**

2. Stipend Rules for M. Tech. in Computer Science [M.Tech. (CS)]:

On admission, each student will receive the institute specified stipend, subject to the rules described in the general brochure for all non-JRF degree courses, with the following modification in respect of 'Performance in coursework' criterion. A student is eligible for a full stipend

- in the first semester, only if (s)he registers for at least four courses;
- in the second semester, only if (s)he obtains at least 45% in each of at least four courses in the first semester with an average score of 60% in the best four courses;
- in the third semester, only if (s)he obtains at least 45% in each of at least nine courses in the first two semesters with an average score of 60% in the best nine courses;
- in the fourth semester, only if (s)he obtains at least 45% in each of at least fourteen courses (or twelve courses and a minor project) in the first three semesters with an average score of 60% in the best fourteen courses. Additionally, in the mid-term evaluation for the dissertation, her/his progress must be Satisfactory.

Further, a student who is ineligible for a full stipend in the second, third or fourth semester, may be eligible for a half stipend in that semester (i.e., second, third or fourth semester) if (s)he gets at least 45% score in each of the minimum number of individual courses as per the schedule listed above.

3. Contingency Grant and Prize Money:

Each student receives an annual contingency grant as per the below table, provided he/she is entitled to receive full stipends.

Sl. No.	Programme	Contingency Grant (Rs./Annum)
1	B.Stat/B.Math	5000
2	PG Diploma in Statistical Methods and Analytics (For students domiciled in the North East States of India)	3000
3	M.Stat/M.Math/MS(QE)/MS(LIS)/MS(QMS)	8000
4	M.Tech(CS)/M. Tech (CrS)/M.Tech(QROR)	8000

In addition to it, in each semester the Teachers' Committee may nominate few students for their outstanding performances in examinations for certain amount of cash awards as prize money.

The guidelines regarding utilization of **contingency grants and prize money by research fellows and students** of various degree programmes of the Institute are as follows.

1. Expenditure related to the following will be reimbursed from the contingency grant/ prize money:
 - a. Photocopying
 - b. Printing
 - c. Postage and courier charges
 - d. Purchase of
 - i. books, including e-books related to course /research work (any book may be purchased with prize money);
 - ii. stationery items relevant to course /research work;
 - iii. computer peripherals (revenue items only, like keyboard, mouse, headphone/microphone, speakers, web cam, adapter, data cable, router etc.);
 - iv. portable storage media (for example, Pen Drive, External Hard Disk, SSD, Memory Card, USB Flash Drive, OTG);
 - v. software related to course/research work including Anti-virus Software,
 - e. Membership Fees for professional organizations and online courses;
 - f. Subscription of overleaf
 - g. Repairing Charges (including battery replacement) for Laptop and Desktop (if not provided by the Institute-with supporting documents)
 - h. Seminars/Workshop/Schools/Conferences/Field Work

- i. Within India: TA/DA and Registration fees.
 - ii. Outside India: Round Trip Airfare (if exceed the approved Travel Grant amount), Visa and Medical Insurance fees, Registration & TA/DA (if exceed the approved Travel Grant amount)
- i. Travelling allowances within India - Move to another city for Ph.D. Registration/ Transfer to another Centre of the Institute/Research Consultation with faculty member to other centre of the Institute (with proper document)/Visit to Co-supervisor;
- j. Thesis related
 - i. Printing/photocopying/binding charges/plagiarism check.
 - ii. Registration and Submission fees (for non-ISI submission).
- k. Laboratory Consumable items including Chemical Analysis (India or abroad), slide preparation, CT scan for natural samples;
- l. Subscription/purchase of Journals not subscribed by the Library
- m. Publication fee or additional charges (e.g., over length fee) for publication in journals.
- n. Subscription to high-speed internet.
- o. Subscription of Cloud storage systems.

This list will be reviewed from time to time.

2. Before approving a contingency claim bill, please follow the office order no. DS/2022-23/1009 dated 2nd January, 2023.
3. The Initial Approving Authority is the Class Teacher, Supervisor or the Convener of the RFAC (whichever is applicable).
4. All bills should be in the name of the student/research fellow and have been issued in the appropriate financial year.
5. Books purchased should have the name of the student/research fellow written on their first page.
6. Identification number/Licence number of electronic items and software should be mentioned in the contingent claim form.
7. Since the annual contingency grant is given for the entire academic year, students/research scholars claiming reimbursement for expenses made in a financial year must ensure that their claim forms are submitted by **7th of March**.
8. If student/research fellow purchase any items between starting date of the class/tenure to upcoming March, he/she must submit the contingency claim bill by 7th March and purchase between 1st April to end of semester/tenure, he/she must submit the contingency claim bill at the end of current semester/tenure.
9. The unspent balance of the contingency grant at the end of any academic year will not be carried forward to the next academic year.
10. A student can make claims under his/her contingency grant only when he/she is getting full stipend at that point in time, that is, at the time of submission of bills, the student should be getting full stipend, bill dates should be in the appropriate financial year and the claim should be in the appropriate academic year. If stipend is restored, then the student becomes eligible again for making claims under his/her contingency grant.
