



**Government of Odisha
Department of Agriculture & Farmers'
Empowerment**

NOTIFICATION

Bhubaneswar, dated the 12.3.2024

No. PT14-DAFE-POLIC-MISC-0026-2017- 5427/A&FE

The State Government in Department of Agriculture and Farmers' Empowerment have published the Guidelines on "Mukhyamantri Krushi Udyog Yojana" vide Notification No. 20984/A&FE dated 23.12.2020 for implementation of the Commercial Agri Enterprises (CAE) Scheme. Time to time, continuous efforts have been made to make the process of the Yojana faster, easier and hassle-free. Revision of the said MKUY guidelines was under active consideration of the Government. Now, after careful consideration, the Government have been pleased to approve the revised/modified guidelines of MKUY as "**Mukhyamantri Krushi Udyog Yjana-2024(MKUY-2024)**" on supersession of the above- mentioned Notification, envisaging ease of doing Agri-business with simple, transparent, online and time bound implementation of the Yojana for the larger interest of the agri-entrepreneurs of the State. **The Guidelines of the MKUY- 2024 is enclosed herewith.**

2. This Notification shall supersede this Department Notification no. 20984/A&FE dated 23.12.2020.

Provided further that: -

- (a) Such supersession shall not affect the previous orders/implementations/instructions issued under the Notification no. 20984/A&FE dated 23.12.2020 or related notifications or resolutions and orders or anything done or any action taken thereunder;
- (b) any processes under the said notifications pending at the commencement of MKUY-2024 shall be continued and deemed to be dealt in accordance with the provisions of these guidelines.
3. This shall come into force with effect from the date of issue of this Notification.

ORDER: Ordered that the Notification be published in the Extra-ordinary issue of the Odisha Gazette and copies thereof be forwarded to all the Departments of Government.

By order of the Governor,

(Dr. Arabinda Kumar Padhee)

12.03.2024
Principal Secretary to Govt.



Memo No.

5428

/A&FE

Dated : 12.3.2024

Copy forwarded to the P.S. to Minister, Agriculture & Farmers' Empowerment, Fisheries & Animal Resources Development / P.S to Minister, Food Supply & Consumer Welfare/ P.S to Minister, Industries and MSME for kind information of Hon'ble Minister, Agriculture & Farmers' Empowerment, Fisheries & Animal Resources Development / Hon'ble Minister, Food Supply & Consumer Welfare/ Hon'ble Minister, Industries and MSME respectively.

Additional Secretary to Govt.

Memo No.

5429

/A&FE

Dated : 12.3.2024

Copy forwarded to OSD to the Chief Secretary, Odisha/ P.S to DC-cum-ACS/P.S. to APC-cum-Additional Chief Secretary / OSD to Principal Secretary, Department of Agriculture & FE / P.S to Principal Secretary, MSME Department/P.S to Principal Secretary, Industries Department/ P.S to Principal Secretary, Food Supply & CW Department/ P.S to Principal Secretary, Fisheries & ARD Department/ P.S. to Principal Secretary, Finance Department for kind information of Chief Secretary, Odisha/ DC-cum-ACS/ APC-cum-ACS/ Principal Secretary, Department of Agriculture & FE/ Principal Secretary, MSME Department/ Principal Secretary, Industries Department/ Principal Secretary, Food Supply & CW Department/ Principal Secretary, Fisheries & ARD Department / Principal Secretary, Finance Department respectively.

Additional Secretary to Govt.

Memo No.

5430

/A&FE

Dated : 12.3.2024

Copy forwarded to Director, Horticulture-cum-Ex-Officio Additional Secretary to Govt./ Director, DAFFP-cum-Ex-Officio Additional Secretary to Govt./ Director, SC&WD-cum-Ex-Officio Additional Secretary to Govt./ Director, Agriculture Marketing/ Director of Fisheries, Odisha/ Director of Animal Husbandry & Veterinary Services, Odisha/ Director, Industries, Odisha / Managing Director, APICOL for information and necessary action.

Additional Secretary to Govt.

Memo No.

5431

/A&FE

Dated

12.3.2024

Copy forwarded to IMU Section, DA&FE with a request to upload the Notification in the departmental websites for wide publication.

Additional Secretary to Govt.

Memo No.

5432

/A&FE

Dated : 12.3.2024

Copy along with its soft copy is forwarded to the Assistant Director (Technical), PS&P, Odisha Secretariat Branch Press, Unit-III, Kharvel Nagar, Bhubaneswar / Odisha Gazette Cell, Secretariat Branch Press, C/o- C&T (Commerce) Department (e-mail: secretariatpressbbsr@gmail.com) with a request to publish the Notification in the extraordinary issue of the Odisha Gazette and supply 50 copies of the same to this Department for official use.

Additional Secretary to Govt.

Memo No.

5433

/A&FE

Dated

12.3.2024

Copy forwarded to all Departments of Government for information and necessary action.

Additional Secretary to Govt.



MUKHYAMANTRI KRUSHI UDYOG YOJANA 2024



**AGRICULTURAL PROMOTION & INVESTMENT
CORPORATION OF ODISHA LIMITED (APICOL)**

**DEPARTMENT OF AGRICULTURE AND FARMERS' EMPOWERMENT
GOVERNMENT OF ODISHA**

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MUKHYAMANTRI KRUSHI UDYOG YOJANA

A. PREAMBLE

The agriculture and allied sectors provide ample scope for employment generation in the rural areas and augmentation of income of the farmer. Keeping in view the potentiality of the agriculture and allied sectors, the Government of Odisha have launched Mukhyamantri Krushi Udyog Yojana (MKUY) w.e.f. 01.06.2018 which envisages ease of doing agribusiness through process simplification of Commercial Agri- Enterprises (CAE) and implementation modalities by making it simple, transparent, time bound at all stages for the benefit of the farmers especially agri-entrepreneurs.

Capital Investment Subsidy will be provided to the agri-entrepreneurs for setting up of commercial agri-enterprises under Mukhyamantri Krushi Udyog Yojana (MKUY) under State Agriculture Policy.

The State Government in Department of Agriculture and Farmers' Empowerment have published the Guidelines on "Mukhyamantri Krushi Udyog Yojana" vide Notification No. 20984/A&FE dated 23.12.2020 for implementation of the Commercial Agri Enterprises (CAE) Scheme. Time to time, continuous efforts have been made to make the process of the Yojana faster, easier and hassle-free. Now, after careful consideration, the Government have been pleased to approve the revised/modified guidelines of MKUY as "Mukhyamantri Krushi Udyog Yjana-2024(MKUY-2024)" on supersession of all previous notifications/ resolutions/ office orders in this regard envisaging ease of doing Agri-business with simple, transparent, online and time bound implementation of the Yojana for the larger interest of the agri-entrepreneurs of the State. The Guidelines of the MKUY-2024 is described as detailed below.

B. VISION

To promote setting up of commercial agri-enterprises in creating opportunities for income generation, opening up employment avenues and enhancing the income of the Agri-entrepreneurs in the State of Odisha under agriculture and allied sectors.

C. PATTERN OF ASSISTANCE

The assistance for establishment of Commercial Agri-Enterprises in Odisha are as under:

1. 40% of the fixed capital investment (excluding the cost of the land) subject to a maximum limit of Rs. 1.00 Crore for General Male entrepreneurs.
2. 50% of the fixed capital investment (excluding the cost of the land) subject to a maximum limit of Rs.1.00 Crore for SC/ST/Women/Transgender/Persons with Disabilities (PwD)/ Graduates of Agriculture and Allied Disciplines.
3. Group of Individuals like registered Farmer Producer Organisation(FPO)s, Farmer Producer Company (FPC)s, Farmer Producer Group (FPG)s, NGOs(Only Societies excluding charitable trusts), Self-Help Group (SHG)s, Gram Panchayat Level Federation (GPLF), Block Level Federation (BLF), District Level Federation (DLF), Primary Agriculture Cooperative Societies (PACS), Large-Area Multipurpose Society (LAMPS), Farmers Cooperative Societies (including agricultural/ allied sectors) and Apex Federations such as Odisha State Co-operative Milk Producers' Federation Limited (OMFED), Odisha State

Poultry Products Co-operative Marketing Federation Ltd (OPOLFED), Odisha State Fishermen's Cooperative Federation Ltd. (FISHFED), and Companies registered under Companies Act 2013 etc. will be eligible for availing Capital Investment Subsidy (CIS) to the tune of 40% limited to Rs.1.00 crore. If all members of the entity are women/ Transgender/SC/ST/PwD/ Graduates in Agriculture and allied discipline, then they will be entitled for CIS @ 50% limited to Rs. 1.00 Crore.

4. Subsidy upper limit of Rs. 1.00 Crore under MKUY is for one entrepreneur / family as a whole. Family shall mean a family unit consisting of the individual concerned, his or her spouse, their unmarried sons and daughters and married sons with spouse and dependent parents as per the Odisha Public Distribution System (Control) Order, 2016. The entrepreneur has to provide a self-declaration on the list of his/ her family members and declare that he/she or his/her family members have not availed subsidy amounting to Rs.1.00 Crore under MKUY including the current subsidy claim (**Annexure-III**). The family declaration to be submitted by the entrepreneur as per the **Annexure-IV**.

D. ELIGIBLE BENEFICIARY

1. Any individual, partnership enterprise, group of individuals, registered FPOs, FPCs, FPGs, NGOs, SHGs, GPLF, BLF, DLF, PACS, LAMPS, Farmers Cooperative Societies and Apex Federations such as OMFED, OPOLFED, FISHFED and Companies registered under Companies Act 2013 etc. are eligible for availing CIS.
2. In case of Group applicants, two office bearers duly authorized by the Executive Body will act as the applicants for CIS.
3. The applicant must be having:
 - i. Valid Record of Rights (RoR) of the project land in the name of Entrepreneur/Group/Company/Partners located in the State of Odisha.
 - ii. In case of spouse, they will have to submit NoC in the **Annexure-V**.
 - iii. In all other cases the applicant or the Group of individuals, has to submit lease deed for a period of minimum 15 years (from the date of application).
 - iv. The applicant must be in possession of a valid AADHAR at the time of application to avail CIS.
4. The entrepreneur can take up the activities in rented premises also. But, CIS will not be available for any civil construction for such rented premises. The entrepreneur has to make a registered agreement for availing the premises on rent for a minimum period of 9 years.
5. The entrepreneurs undertaking cage culture fisheries in reservoirs will be eligible to avail subsidy under MKUY based on lease period allowed under the cage culture policy of State Government.
6. Persons who are not residents of Odisha will also be eligible to establish agri-enterprises in Odisha.
7. The minimum age of the entrepreneur must be 18 years as on the date of online application.

8. The entrepreneur will be eligible to avail another new project/expansion and modification after 1 year of successful completion of the previous unit(s) subject to the maximum subsidy limit of Rs. 1.00Crore per beneficiary/ Family.
9. One can establish more than one enterprise across different sectors subject to cumulative subsidy limited to Rs. 1.00 crore.
10. The Capital Investment Subsidy (CIS) limit as specified for a family is for a period of 10 years. After 10 years, a beneficiary/ family would be eligible for a fresh CIS limit upon executing new project(s) or expansion/up gradation of existing units subject to successful completion and running of the earlier project(s) for at least 10 years. The date will be calculated from the date of availing full limit of CIS.
11. Bachelor's degree in Agri & allied sector or Bachelor in Science or Diploma in Agriculture / Horticulture is the mandatory qualification for opening Agri-Clinic.
12. B.V.Sc. qualification having registered under Indian Veterinary Council (IVC) / Odisha Veterinary Council (OVC) is the mandatory qualification for opening Veterinary Clinic.
13. In case an applicant passes away before completion of the project under MKUY, the legal heir can continue the project, if she/he desires to do so. The legal heir has to submit the following documents for continuance of the Project:
 - i. Legal heir certificate
 - ii. Death certificate of the deceased applicant, and
 - iii. NOC from the other legal heirs (if, any) in shape of an affidavit executed before the Executive Magistrate

The new applicant's name has to be approved by the DLC after verifying the above documents. The following procedure has to be adopted.

- i. A fresh Go-ahead letter is to be issued after necessary modification by the admin in the portal in favour of the new applicant with the same validity period as mentioned in the previous Go-ahead letter.
- ii. The CIS will be calculated as per the eligibility of the new applicant and the new CIS will be mentioned in the revised Go-ahead letter.

E. ELIGIBLE ENTERPRISES

1. Capital Investment Subsidy (CIS) will be provided to the Agro-entrepreneurs for setting up new Agri-Enterprises relating to agriculture and allied activities including food processing and generating average net income of Rs.2.00 lakh (Rs.1.0 lakh for WSHGs) per annum except the negative list as detailed below:
 - i. Units for cutting raw tobacco and sprinkling for chewing purposes and Gudakhu manufacturing units, etc.
 - ii. Any field crop having less than two year duration under normal condition.
 - iii. Integrated Rice mill.

2. Land based activities such as seed production, papaya, banana, pineapple, etc. (short duration crops / herbs /annual/biennial fruit /vegetable /medicinal/ aromatic / flower crops having less than 5 years of economic life span in open condition) will not be eligible for CIS.
3. A list of enterprises is placed at **Annexure-XX** which is illustrative only. Apart from that new agro based enterprises can be taken up after approval by the State Level Committee (SLC).
4. CIS is also allowed for expansion/modernization of existing enterprises after one year of completion and successful operation of the earlier enterprise subject to the maximum subsidy limit of Rs. 1.00Crore per beneficiary/ Family.
5. An entrepreneur is allowed to take up a new units in existing civil infrastructure owned by him/her if suitable and adequate for the purpose. The CIS will be allowed on the capital investment except the cost of existing civil infrastructure. However, the technical feasibility to be given jointly by the sectoral BLO and the AAE of the concerned block
6. Government allocation of Space/Building/Premises in favour of SHG or their federations such as GPLF/BLF/DLF apart from owned/leased/rented premises for establishment of agri-enterprises will be allowed. However, no cost of infrastructure to be allowed for the purpose.
7. Projects established without prior approval of District Level Committee (DLC) will not be considered for CIS.

F. FINANCING OF THE PROJECTS

The agri-enterprise projects having total project cost of less than Rs.50.00 crore are eligible under MKUY. The entrepreneur has to opt for either bank finance or self -finance for financing the projects.

1. **Bank-finance:** Entrepreneurs will have their projects credit linkage from financial institutions *i.e.* banks in the form of term loan / overdraft for a minimum of 10% of the project cost. However, bank has to evaluate the entire project for the purpose of financing and release of CIS. The financing institution will mention the purpose of finance in the sanction order in case of Overdraft / Bank Finance. The loan account details will also be provided by the financing institution.
2. The change in mode of finance after issuance of Go-ahead will be allowed only after the approval from DLC (w.e.f. 10.03.2022).
3. Consent letter from the banks is not mandatory, in case of bank finance cases.

G. COMPLETION PERIOD

1. The scheduled completion period of the project will be maximum 2 years from the date of issue of Go Ahead Letter.
2. However, in case of inordinate delay by the financing institution in sanction of loan, the period of completion will be extended for maximum one year from the date of sanction of loan or the stipulated 2 years whichever is later.

3. In case of delay in execution of the project beyond completion period, deduction will be carried out from the eligible CIS:-
 - i. Completion delayed up to 6 months: 20% of CIS will be deducted from the eligible subsidy.
 - ii. Completion delayed beyond 6 months to one year: 50% will be deducted from eligible subsidy.
 - iii. Completion delayed beyond 1 year: No subsidy

H. MODIFICATION IN GUIDELINES

The Modification in guidelines shall be deemed to have come into operation with effect from the date of Notification/ Resolution. The formats may be revised by APICOL from time to time. However, the guidelines may be modified/ changed by the State Level Committee (SLC) with approval of Govt. in Department of Agriculture & Farmers' Empowerment.

I. NODAL AGENCY

The Agricultural Promotion and Investment Corporation of Odisha Limited (APICOL) under the Department of Agriculture & Farmers' Empowerment is the Nodal Agency for implementation of MKUY.

J. IMPLEMENTING AGENCY

1. The district level line department officers like Chief District Agriculture Officer (CDAO), Chief District Veterinary Officer (CDVO), Deputy Director Horticulture (DDH)/ Asst. Director Horticulture (ADH), DM, APICOL and District Fisheries Officer (DFO) will implement the programme at the district level as District Nodal Officer (DNO).
2. The Block level line department officers (BLOs) like Block Veterinary Officer (BVO), Block Agriculture Officer (BAO), Asst. Horticulture Officer (AHO), Asst. Fisheries Officer (AFO) will act as BLO for their respective sector in the block.
3. In case of Agro Service Centre (ASC), the Asst. Agricultural Engineer (AAE) in charge of concerned Block will act as BLO.
4. The BLO / DNO for intra Departmental projects will be the concerned departmental BLO / DNO.
5. BAO and CDAO will be the BLO and DNO respectively for the inter-departmental projects. Upon receipt of the proposal by concerned sectoral BLOs, they will examine the proposal and submit the feasibility report as per **Annexure-VI** in the portal. Subsequently BAO will submit the proposal to CDAO.
6. District Tourism Officer will give feasibility along with other sectoral BLOs in case of agro-eco tourism projects in the **Annexure-VII**.
7. In case of Sericulture/Ericulture related projects, the concerned District level Assistant Director/ Deputy Director of Sericulture/Textile will give feasibility along with other sectoral BLOs in **Annexure-VI**

K. DISTRICT NODAL OFFICER

1. The concerned District Level Officer of Agriculture and allied Departments relating to their projects will act as the Dist. Nodal Officer (DNO).
2. The Chief District Agriculture Officer (CDAO) of a particular district will function as DNO in respect of projects related to Agriculture and interdepartmental activities.
3. The DM, APICOL will be the DNO for Agro Service Centre (ASC).
4. The DM, APICOL will also be designated as DNO for the projects as below:
 - a. Ragi, Small Millet and coarse Cereal Processing unit
 - b. Oil Extraction Mills/Oil seed processing unit
 - c. Maize processing unit
 - d. Pulse Processing and derivatives industries
 - e. Bakery and Confectionary
 - f. Mechanized Packaging Unit with facilities for processing for agri and allied products.
 - g. Rubberised Rice Shelling Mills for Processing of Organic and Aromatic Rice Projects
 - h. Cashew Processing & other cashew based Industries
 - i. Coir based Industry
 - j. Rural Go-down/Multipurpose ware house, modern silos for shorting of Agri/Horti/ARD/Fishery products
 - k. Rural Technology and Renewable Energy Systems for Agriculture/Horticulture/ARD/Fishery/agro and food processing products
 - l. Manufacturing of Farm Machinery, Equipment's and Durable Farm Assets viz. irrigation systems, drones, farm smart agri solutions, hydroponics, aero-ponics, Bio-floc, Feeder, Drinker, Cladding and mulching materials, Nursery tray etc.
 - m. Manufacturing of Packaging Materials used for Agriculture and allied produces like Egg trays, Fish Ice box/fruits/flower/vegetable caps, Seed Packaging etc.

However, the feasibility for the above mentioned projects will be given by Agriculture Engineer of that Block & BLO of Agriculture sector except in the project of cashew nut processing and coir based industry, where AHO will be included in the team.
5. Projects related to Horticulture, Fisheries and Animal Husbandry the concerned Dist. Level Officer like Dy. Director Horticulture (DDH), District Fishery Officer (DFO) and Chief District Veterinary Officer (CDVO), respectively will be the DNO.
6. The designation of the DNOs / BLOs will be renamed as per the renaming of the designation in the parent department.

L. PROJECT REPORT

1. Under MKUY, the Detailed Project Reports (DPR) shall be prepared following the guidelines of MKUY by APICOL, Chartered Accountant, Orissa University of Agriculture and Technology (OUAT), any Institute of Government of India/ Government of Odisha, concerned line Department technical officers (both in- service/retired) will be taken into consideration.

2. The information pertaining to feasibility like road connectivity, electrification, distance from nearby village, Pollution etc. shall be furnished as a part of DPR.
3. The DPR needs to be countersigned by the concerned DNO. In case of interdepartmental projects, concerned sectoral DNOs need to countersign the DPR.

M. PROJECT COST

1. The project cost of each enterprise may vary and there is no fixed limit due to variation in type, size, capacity, etc. of the projects.

“The consultant While preparing the DPR will adopt the following:-

- i. The OPWD schedule of rates/NABARD (Whichever is lower) for civil constructions will be followed. In case of necessity with approval of DLC, Food processing units & Rural Godown in 8 Cyclone prone Coastal Districts, RCC roof structures can be allowed. In all cases, Office Room, Composting & Pasteurisation Chamber of Button Mushroom unit & Cold store, RCC roof structures are also allowed.
 - ii. In case of irrigation equipment like water pumps, pipe, faucet, nozzles, watering hoses, etc., the rates provided in the Rules for Private Lift Irrigation Points/NABARD shall be adopted.
 - iii. In the case of Micro Irrigation Systems the rates approved by the Director of Horticulture/NHB/NABARD shall be adopted.
 - iv. In case of protected cultivation, the rates of MIDH /NHB/NABARD shall be adopted.
 - v. Model DPRs reflected in the APICOL/NABARD/NHB/Line Department/Any Govt. Agencies/SAFAL website indicating capital investment and financial analysis may be taken for reference.
 - vi. In case of Refrigerated Van/ Insulated Van the rates of MIDH/PMMSY/NABARD (pro-rata basis for lesser capacity) shall be adopted.
 - vii. However, during valuation, the lowest among all options (i, ii, iii, iv, v & vi) will be taken into consideration.
 - viii. For front ended subsidy Make, model and capacity of machineries/ implements to be indicated in the **Annexure-XIX**.
 - ix. During finalization of CIS, the change of make, model and capacity of machineries/ implements will be allowed, CI will be based on lowest between DPR and invoice rate. However, the revised make, model and capacity of machineries/ implements/equipment to be approved in DLC.
2. The cost of land shall not be included in the project cost.

N. IMPLEMENTING COMMITTEES

1. State Level Committee (SLC)

There will be a State Level Committee (SLC) consisting of the following members to look after the policy issues related to MKUY. The matters as special cases which couldn't solved at district level, put forth in the SLC for consideration. Any modification in the guidelines looking at the changing scenario will be at the disposal of the State Level Committee (SLC).

i.	Secretary to Govt. of Odisha Agriculture & FE Deptt.	: Chairman
ii.	Secretary to Govt. of Odisha, F & ARD Deptt.	: Co-Chairman
iii.	Secretary to Govt. of Odisha, Finance Deptt. or his/ her Nominee	: Member
iv.	Director of Agriculture & FP, Odisha	: Member
v.	Director of Horticulture, Odisha	: Member
vi.	Director, Soil Conservation & WD, Odisha	: Member
vii.	Director of AH & VS, Odisha	: Member
viii.	Director of Fisheries, Odisha	: Member
ix.	Director, Industries, Odisha	: Member
x.	Managing Director, IPICOL	: Member
xi.	Chief General Manager (CGM), NABARD	: Member
xii.	Convener, SLBC	: Member
xiii.	Managing Director, APICOL	: Member
		Convener

2. Sub-Committee

The Chairman of the State Level Committee may, if he/she thinks expedient to do so, authorize a sub-committee to exercise any of the powers and functions of the State Level Committee, provided that the decision of the sub-committee shall be placed before the State Level Committee at their next meeting for approval.

3. District Level Committee (DLC)

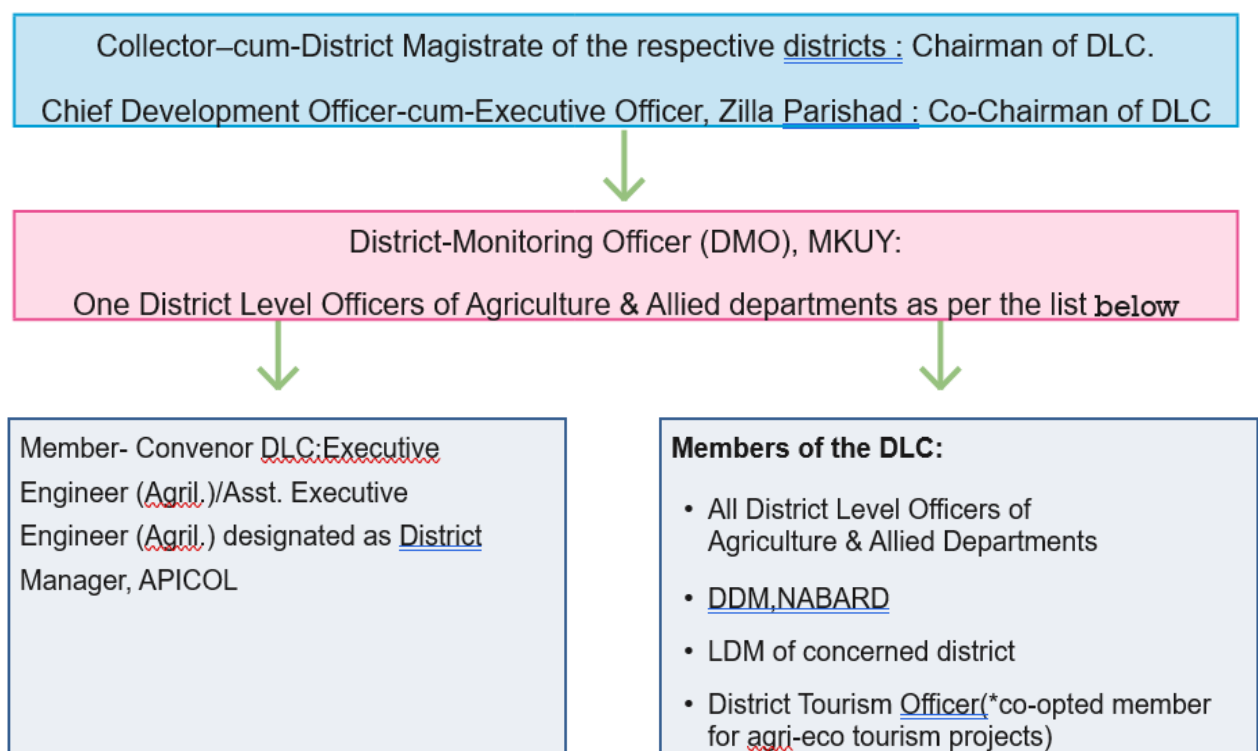
- i. The District Level Committee (DLC) at each District shall constitute the following members :-
 - (a) Collector–cum-District Magistrate : Chairman
 - (b) Chief Development Officer-cum-Executive Officer, Zilla Parishad :Co-Chairman
 - (c) All District Level Officers of Agriculture & Allied departments :Member
 - (d) District Development Manager (DDM) of NABARD :Member
 - (e) Lead District Manager (LDM) of concerned district :Member
 - (f) District Tourism Officer (in case of Agro-Ecotourism Only) :Member
 - (g) Asst. Dir./ Deputy Dir of Sericulture/Textile in-charge :Member
of the District (in case of projects relating to Sericulture/Ericulture Only)
 - (h) Any other officer as required by the DLC :Member
 - (i) District Manager, APICOL :Member

Convenor

The DLC is authorized to approve all the projects under MKUY for issuance of Go-ahead and can suggest SLC regarding other issues related to MKUY.

- ii. The submitted DPRs concerning to the projects of different line Departments will be placed before the DLC for deliberation and consequential issue of go-ahead by the Dist. Nodal Officer for execution of the projects irrespective of project cost. The Committee shall go into merits of each case to decide whether the project qualifies for grant of Capital Investment Subsidy or not. The minutes of the meeting duly approved by the Chairman shall be circulated to all concerned members and MD, APICOL.
- iii. In order to avoid the inordinate delay in settlement of issues related to land records, RoR ownership of land, Lease deed, Legal heir of RoR holder, etc. and subsequent delay in release of CIS in favour of the beneficiaries, the accountability of verification of land records will be upon the DLC. Issues related to land should be meticulously scrutinized by DLC before issuance of Go- ahead. DLC may invite the concerned Tahasildar to the meeting as a Co-opted member vide Para -3(i)(h).
- iv. Projects initiated without prior approval of DLC will not be considered for CIS.
- v. The proposal against which Go-ahead has been issued as per the recommendation of DLC, need not be placed again before DLC for sanction of subsidy after completion of the unit. The DNO will submit the detailed proposal to APICOL for release of CIS.
- vi. The Nodal Managers of the banks willing to finance MKUY project will be called to the DLC.
- vii. To strengthen the DLC, Collector may call experts in respective domain if required. Experts in Agri and allied sectors from OUAT KVKs may be involved if so required.

DISTRICT LEVEL ORGANOGRAM



4. District Monitoring Officer (DMO), MKUY

List of District Monitoring Officer (DMO), MKUY

Monitoring Officer (DMO), MKUY	Assigned Districts
Chief District Agriculture Officer (CDAO)	Angul, Bargarh, Boudh, Ganjam, Jajpur, Keonjhar, Kalahandi, Malkanagiri, Nuapara, Nawarangpur, Nayagarh, Rayagada and Sundargarh
Deputy Director Horticulture(DDH)	Deogarh, Gajapati, Jharsuguda, Kandhamal, Koraput, Mayurbhraj, Sambalpur, Subarnapur,
Chief District Veterinary Officer (CDVO)	Bolangir, Cuttack, Dhenkanal, Jagatsingpur, Puri
Deputy Director Fisheries (DDF)	Balasore, Bhadrak, Kendrapara, Khurdha

4.1 Role and Responsibilities of District Monitoring Officer (DMO), MKUY

- DMO, MKUY will assist Chairman, DLC for smooth implementation of MKUY.
- She/he will supervise all the activities relating to smooth implementation of MKUY in the district.
- She/he will supervise and ensure timely disposal of all the MKUY applications received in all sectors in close coordination with DM, APICOL.
- DM, APICOL will submit the Sector wise Progress Report on MKUY fortnightly to DMO.
- She/he will chair the monthly review meeting on MKUY of all DNOs. DM APICOL will be the convenor of the monthly review meeting on MKUY. In the meeting critical parameters in the implementation of MKUY viz. Sector wise, BLO wise review of number of applications received, Feasibility issued, DNO recommendation, Go-ahead generated, Bank finance sanctioned and released, Projects completion and joint verification, documents submitted to APICOL and SRC issued etc. will be reviewed.
- DMO will prepare the district strategic plan for enhancement of agri entrepreneurship under MKUY in the district.
- DMO will coordinate for convening monthly DLC.

4.2 Role and Responsibilities of Lead District Manager (LDM)

LDM will attend the DLC meeting, closely monitor the timely loan sanction and valuation of MKUY proposals by Banks concerned.

4.3 Role and Responsibilities of DDM, NABARD

She/he will attend the DLC meeting and will keep his/her views on project viability, project cost as per NABARD norms. He shall extend all cooperation for smooth implementation of the scheme.

O. IMPLEMENTATION MODALITIES

1. The entrepreneurs have to submit application online through <https://suqam.odisha.gov.in> and selecting APICOL and then Mukhyamantri Krushi Udyoga Yojana (MKUY).
2. The entrepreneur has to submit on-line application (**Annexure-I**) enclosing all the details of capital investment in the Project Report summary format (Financial Abstract) (**Annexure-II**) along with 5 geo-tagged photographs of the proposed project site by using the mobile application (4 photos from different corners of the site & 1 photo with entrepreneur at the centre of the proposed site).
3. The entrepreneur has to provide a self-declaration on the list of his/ her family members and declare that he/she or his/her family members have not availed subsidy amounting to Rs.1.00 Crore under MKUY including the current subsidy claim (**Annexure-III**). The family declaration to be submitted by the entrepreneur as per the **Annexure-IV**.
4. In case, the Valid Record of Rights (RoR) of the project land is in the name of his/her spouse, then he/she has to submit NOC in the **Annexure V**.
5. The information pertaining to feasibility like road connectivity, electrification, distance from nearby village, pollution, etc. shall be furnished as a part of DPR.
6. Entrepreneur has to pay Rs.2000/- non-refundable application fee through payment gateway. However, the application fee will be Rs.500/- for SC/ST/Women/Transgender/ WSHG/GPLF/BLF/DLF/Persons with Disabilities (PwD)/Graduates of Agriculture and Allied Disciplines. The application fees are inclusive of GST.
7. The application details along with application fee will be verified by the respective BLO. In case of any discrepancy, BLO shall revert back (maximum twice) the application to the entrepreneur within 5 working days for compliance by entrepreneur. An auto generated alert message/e-mail will be sent to the applicant.
8. After receipt of the compliance from the entrepreneur, the BLO will visit the project site with the entrepreneur for site inspection and verify the relevant land records, electricity connectivity, irrigation source, road connectivity etc. and take 4 geo-tagged photographs of project site and one photograph of the BLO and entrepreneur at the project site in a mobile app and upload in the web portal. She/he will upload and submit the feasibility report (**Annexure-VI**) in the web portal within 7 days. District Tourist Officer will give feasibility along with other sectoral BLOs in case of agro-eco tourism projects as per the **Annexure-VII**. In case of Sericulture/Ericulture projects, the feasibility report shall be given by the District Level officer of Sericulture/Textile in the format given at **Annexure-VI**.
9. In case of credit linked Projects, the BLO and Branch Manager of the willing bank has to make a joint visit to the project site before giving the feasibility report. The Bank

Manager has to attach the Credit Information Bureau (India) Limited (CIBIL) report of the entrepreneur (wherever applicable).

10. Upon receipt of the proposal along with feasibility report from the BLO online, the concerned Dist. Nodal Officer will process and review the same and retrieve the land records from Bhulekh. Where the land detail is not available in Bhulekh being unsurveyed villages, the applicant shall be allowed to fill up the online application that the village comes under the unsurveyed village category and he/she will attach a certificate from the concerned Tahasildar that he/she is inhabitant of that village and the certifying that the village comes under unsurveyed village category. The DNO may carry out on the spot verification of the proposal and interact with the entrepreneur personally, if deemed necessary. Once the DNO is satisfied, she/he shall upload his/her recommendation. The recommendation will be either (a) recommended or (b) not recommended. Simultaneously, the DNO has to countersign the DPR. In not recommended cases, he/she will upload the reasons for rejection in three points and maximum 50 characters within 8 days of receipt of the proposal. For all recommended cases an alert message will be sent to the Chairman, DLC to fix up a date for meeting. An alert message will also be sent to the District Manager, APICOL - cum- Member Convener, DLC to convene the meeting.
11. DLC should sit 10th of every month (next working day, if the said day is a holiday). All proposals will be placed by the DNOs before DLC for consideration.
12. The District Manager, APICOL-cum- Convener, DLC will prepare the proceedings and get it signed from Chairman, DLC within 3 working days. The proceedings will be uploaded in the portal. On approval of the proceedings, DM, APICOL will click OK online and save the Go Ahead Draft. DNO will generate the Go-ahead letter and upload with his full signature. Entrepreneur will download the Go-ahead letter from the portal
13. The entrepreneur will get Go-Ahead within a maximum of 52 days from the date of online application completed in all respect. The specimen copy of go-ahead letter is enclosed at **Annexure-VIII**. Upon receipt of the go-ahead letter, the entrepreneur starts the construction work on the project.
14. In rejected proposals, SMS will be sent to the entrepreneur with reasons of rejection.
15. In case of non-delivery of assigned task by the BLO, DNO, District Manager, APICOL within the stipulated period, an alert message will be sent to next higher level for taking necessary action. The concerned Directors of the line departments have been provided with online window to monitor the progress and take appropriate action.
16. Online / cheques payment to the parties may be done by the entrepreneur to maintain transparency. The mode of payment of cost worth Rs.50,000/- or more (to a single seller) shall be done through online / cheques. This is only meant for the bills **where GST is not applicable** (Animals/Plants/Saplings/fingerlings/birds).
17. Identification of seller to be made mandatory (photocopy of Aadhar Card of the seller to be attached) in case of bills where **GST is not applicable**.
18. Entrepreneur will upload geo-tagged photograph of the project at three different developmental stages.

19. After completion of the project, the entrepreneur will put a permanent display board indicating name of the scheme (MKUY), implementing agency, name of the entrepreneur, project cost, etc. in a visible location of the project. He will upload 5 geotagged photographs of the project
20. The application for release of Capital Investment Subsidy shall be made by the Entrepreneur in the prescribed format **Annexure-IX** indicating investment made towards electrification, water supply, equipment's and machineries etc. along with the detailed work done estimate by one Assistant Engineer of the District or Lending Bank (in institutional finance cases), Geo-Tagged photographs of all the assets created such as civil constructions, plant and machineries, DG, transformer and water supply etc. In case
21. Entrepreneur will certify all relevant bills and vouchers mentioning purpose of utilisation on the body of the bills/vouchers to DNO and lending bank for counter signature. She/ he will upload all relevant bills & vouchers in the portal. One abstract of all bills and vouchers reflecting the bill/voucher No, date, Supplier name, GSTIN details, amount, purpose of utilization etc will be submitted.
22. The BLO will visit the project site, verify the completion status and also verify the related documents. He will also verify the documents uploaded by entrepreneur through online process with the original document to be provided by the entrepreneur. The BLO can revert back the completion declaration to entrepreneur if she/he finds any discrepancy or non/part completion. In case of completed projects, she/ he can accept and forward the application. Thereafter, she/he will fill up the prescribed inspection report (**Annexure-X**) and upload the same along with 5 geo-tagged photographs. The time period for the activity is 7 days. However, in case of the Agro-Tourism enterprises, the Tourist Officer/Authorised official has to submit the inspection report in the prescribe format (**Annexure-XI**). In case of Sericulture/Ericulture, the concerned District level officer i.e. Asst. Director/ Deputy Director shall give her/his inspection report in the **Annexure-X**.
23. After submission of inspection report by BLO, a team consisting of concerned Dist. Nodal Officer, concerned District level Departmental Officer (Tourism/Sericulture/Textile as and when required), BLO, Agriculture Engineer will conduct a joint physical verification of the project site and create a Joint verification-cum-valuation report (**Annexure-XII**) after thoroughly examining the infrastructure created and verifying the bills and vouchers. The Joint verification-cum-Valuation report shall include the Certificate issued by Agriculture Engineer (**Annexure-XIII**) and Certificate Regarding Purchase of Machineries/Implements/Equipment's for Agro Service Centre established under MKUY (**Annexure-XIV**)
24. Thereafter, DNO will submit a broad component wise comparative statement (**Annexure-XV**) of capital investment as is enumerated at Para-P-13. Then he shall forward the CIS proposal to APICOL along with all documents as per the prescribed check list (**Annexure-XVI**)
25. On submission of Admin comparative by APICOL, DNO will execute an agreement (**Annexure-XVII**) with the concerned entrepreneur on non-judicial stamp paper worth Rupees hundred signed by both in all pages and then generate the SRC(**Annexure-XVIII**).

26. For front ended subsidy Make, model and capacity of machineries/ implements to be indicated in the **Annexure- XIX**. Details dealing with front ended subsidy and Mirror account is dealt at Para-S.
27. A list of enterprises is placed at **Annexure-XX** which is illustrative only. Apart from that new agro based enterprises can be taken up after approval by the State Level Committee (SLC)
28. **Agro-Service Centre**
 - i Entrepreneur under ASC shall choose at least seven or more machineries/ implements/equipment out of SLTC approved list of DA&FP.
 - ii In case of the entrepreneur will not opt for Tractor, he/she should upload a valid ownership of tractor for tractor driven machineries.
 - iii The entrepreneur may opt implement shed for storage of the farm equipment/machinery with required truss structure for the purpose.
 - iv The entrepreneur may opt for the truss structure having a plinth built-up area limited to 1200 sft and 15' height (Max) as per requirement basing on the farm equipment/machinery. The estimate will be as per OPWD Rate.
 - v The entrepreneur can purchase the tractor with hitch, hood & cage wheel of any HP. The make and model of the tractor should be selected from SLTC/Gol approved list.
 - vi The subsidy limit for tractors up to 40 PTO HP will be as per norm of DA&FP i.e. Rs.1,20,000/- and that of above 40 PTO HP will be Rs.1,50,000/-.
 - vii Purchase of trailer will be allowed along with the tractor. Purchase of trailer only is not permitted.
 - viii Tractor registered in the name of spouse will be considered for exemption of purchase of Tractor.
 - ix All the machineries/ implements approved in SLTC time to time will be auto added to the list of items for choice for ASC under MKUY.
 - x The SLTC approved list of machineries and equipment is available on <https://agrisnetodisha.ori.nic.in>.
 - xi The procurement modalities of the machineries are as follows:-
 - (a) The type and capacity of the machine will be selected on the basis of area to be covered in a cropping season, subject to capping of capacities of machineries as listed above
 - (b) In case of standard equipment / machinery (which has been approved by the SLTC), the procurement would be from the approved manufacturers /suppliers.
 - (c) The entrepreneur is free to procure any brand as per his choice from the approved list.
 - (d) For non-standard item / items for which no SLTC approval has been accorded, the beneficiary will have to procure those items on the basis of at least 3 quotations obtained from the manufacturers / authorized dealers having valid GSTIN.
 - xii However make, model, engine number and chassis number of all the supplied machinery / implements under MKUY will be incorporated/integrated in DBT portal. Further Post Delivery inspection (PDI) of supplied machinery / implements under MKUY will be done jointly by concerned AAE and AEE.

- ✓ 1st yr after date of release of CIS for all machinery / implements.
 - ✓ 3rd year and 5th year for machinery / implements costing more than equal to Rs 2.00 lakh.
- xiii For Agro-Service Centre Projects, the guidelines as mentioned in the forgoing paras will be followed. Certificate Regarding Purchase of Machineries/Implements/Equipment's for establishment of Agro Service Centre under MKUY will be furnished as per **Annexure-XIV**.
- xiv The subsidy pattern will be as per MKUY norms.

29. AGRO-ECO TOURISM

Agro-Eco Tourism projects are added as one of the enterprise along with sectorial guidelines for Agri and tourism. The Salient points of such Guidelines are:

- i. The entrepreneur may pick up any two or more suitable enterprises from out of enterprises (except agro-eco tourism) under MKUY as mentioned at **Annexure-XX** or any other project which may be approved by SLC from time to time.
- ii. Any such combination of enterprises pertaining to Agri/ allied/ food processing sector needs to contribute at least Rs. 1 lakh of net profit per annum.
- iii. Due care may be given for sustainable ecosystem management, in addition, to focus on agri-business and tourism.
- iv. In DLC, the sectorial DNOs will remain present to submit their views for approval of the go-ahead as well as during recommendations for subsidy release.
- v. Agro-Eco Tourism is considered as an enterprise to avail the benefit under the MKUY scheme. This will ensure growth of both agriculture & allied and tourism sector. Chief District Agriculture Officer is the Nodal officer of Agro-Eco Tourism projects at district level.
- vi. District Tourist Officer will be a member of District Level Committee (DLC) of MKUY under the Chairmanship of Collector, when such proposals are placed before DLC. The role and responsibilities of the Tourist officer is as follows.
 - a. He will assess the proposal.
 - b. He shall undertake field visit as per the requirement before issue of Go-ahead
 - c. He will visit the site as and when required during execution of the work by the entrepreneur and render necessary advice
 - d. He will be a member of the Joint Verification Team on project completion for verification on compliance to Tourism activities
 - e. He will ensure that a minimum 4 lettable rooms is available for Tourist. In case the project does not provide accommodation facilities, it should have basic amenities and infrastructures such as Public Toilet, Restaurant, Emergency Medical Facilities, Security, and road connectivity
 - f. He will ensure that the Tourism Component has created at least 8 employments.
- vii. The project after establishment should enrol with the District Tourist Office.

The Tourist Officer will keep the following data in a register.

SI No.	Enrolment No.	Date of Enrolment	Name of the Unit	Location of the Unit	Promoter Details	Contact Details of Promoter	Date of Issue of Go Ahead	Project Capacity
1.	Example: CTC-001-2021							

30. **Ericulture/ Sericulture**

Ericulture/Sericulture projects are added as one of the enterprise along with sectorial guidelines. The Salient points of such Guidelines are:

- i. Ericulture/Sericulture projects is considered as an enterprise to avail the benefit under the MKUY scheme. This will ensure growth of agriculture & allied sector. Chief District Agriculture Officer is the Nodal officer of such projects at district level.
- ii. In DLC, the sectorial DNOs will remain present to submit their views for approval of the go-ahead as well as during recommendations for subsidy release.
- iii. District level Sericulture/Textile Officer will be a member of District Level Committee (DLC) of MKUY under the Chairmanship of Collector, when such proposals are placed before DLC. The role and responsibilities of the District level Sericulture/Textile Officer is as follows.
 - a. He will assess the proposal
 - b. He shall undertake field visit as per the requirement before issue of Go-ahead
 - c. He will visit the site as and when required during execution of the work by the entrepreneur and render necessary advice
 - d. He will be a member of the Joint Verification Team on project completion for verification on compliance of the project
 - e. The project after establishment should enrol with the District level Office. The Officer will keep the following data in a register

SI No.	Enrolment No.	Date of Enrolment	Name of the Unit	Location of the Unit	Promoter Details	Contact Details of Promoter	Date of Issue of Go Ahead	Project Capacity
1.								

P. VALUATION OF PROJECT

1. Self-finance projects

- i. Self-finance projects costing Up to Rs.50 Lakh : The valuation of completed projects will be done by the Departmental Officers namely Dist. Nodal Officer(Convener Chairman), Agriculture Engineer of that Block & BLO in the format at **Annexure-XII**.
- ii. In case of DM APICOL is the nodal officer, the valuation committee comprises, Dist. Nodal Officer (Convener Chairman), Agriculture Engineer of that Block & BLO of Agriculture sector except in the project of cashew nut processing and coir based industry, where AHO will be included in the team. For valuation in the format at **Annexure-XII**.
- iii. Self-finance projects costing more than 50 Lakh: The valuation of completed projects will be carried out by a team consisting of SE, Agril (Chairman), District Nodal Officer (DNO) of concerned sector (Convener)/ in case of inter sectorial projects Chief District Agriculture Officer(CDAO) along with concerned sectorial DNO, KVK representative (preferably from concerned sector) in the format at **Annexure-XII**.

2. **Institutional finance projects:** The valuation of completed projects will be done by the concerned financing institution (**Annexure-XII**) through an approved valuer duly countersigned by the Branch Manager. Parallel valuation (**Annexure-XII**) will be done as detailed under Para-O-22 and 23. The Bank sanction letter should clearly specify the purpose of finance and Aadhar linked Term Loan/overdraft Account No., to which the CIS to be credited when released by APICOL.
3. The concerned officer will adopt the schedule of rates/ rates as mentioned at M(1) of this guideline.
4. **Actual Expenses Incurred:** Detailed work done estimate (for civil construction) and lay out plan prepared by the Assistant Engineer of the concerned district / Certificate by Agriculture Engineer (As per **Annexure-XIII**) on the basis of dimensions of different structures like length, breadth, height, thickness, flooring, roofing, etc. and approved valuer (in credit linked cases) duly countersigned by the concerned financing bank.
5. In case of purchase of plant & machinery the lowest may be consider out of the three quotation/ NABARD price capping on machinery (whichever is lower)."
6. **Horticulture Plantation:** The plantation estimate based on NHB/MGNREGA norms prepared by an AHO/ADH/DDH for horticultural perennial plantation cost incurred towards fixed capital investment for the planting year only undertaken by the entrepreneur will be considered as capital investment during the valuation of the project.
7. In case of plants, trees, birds, animals, the scale of finance / rates as approved by NABARD/Line Department/ NHB will be adopted.
8. The valuation report will be filled up by the valuator based upon the detailed valuation for civil construction, authenticate bills and vouchers with GSTIN for the investment (except the Civil construction and exempted items like cost of planting materials, layer

- poultry birds, dairy animals, etc.) made towards electrification, cultivation expenses, water supply and equipment/machinery.
9. The working capital/recurring capital cannot be included as capital cost for the purpose of CIS assessment.
 10. If the valuation team feel that any additional expenditure made by the entrepreneur which is essential and relevant to the project but not in the initial DPR will be considered as capital investment with approval of DLC. The additional expenditure will be limited to 10% of the initial project cost.
 11. **CT & GST Compliance:** The bills and vouchers with GSTIN (except the civil construction and GST exempted items like cost of planting materials, fingerlings, poultry birds, dairy animals etc) submitted by the entrepreneur has to be complied by CT & GST before release of CIS. **The GSTIN will be applicable as per the GST Laws.**
 - a. In case of entrepreneurs registered under GSTIN, all the following 4 points are to be complied with.
 - i. Whether return in GSTR-3B is filed by the supplier.
 - ii. Whether transaction appears in GSTR-2A of the entrepreneur.
 - iii. Whether the supplier is having a valid GSTIN.
 - iv. Matching of the bill amount with GSTR-2A return.
 - b. In case of entrepreneur not registered under GST, only the point no. i& iii are to be complied.
 - c. When the supplier is a composite tax payer, transaction is not verifiable.
 - d. When the articles are purchased from abroad, no information is available in above 4 points (i, ii, iii & iv).
 - e. The bills and vouchers with these two criteria i.e (c) & (d) are also to be considered while calculating CIS.
 12. The DNO will upload the scanned copy of the Departmental Valuation report in all projects. She/he will upload Valuation report (**Annexure-XII**) obtained from the Branch Manager in credit linked cases and valuation report (**Annexure-XII**) from the Valuation Committee self-finance cases (more than Rs.50.0 lakh). No further corrections at DNO level will be entertained.
 13. The DNO will submit a broad component wise comparative statement (**Annexure-XV**) of capital investment reflected in
 - i. Project report (Offline DPR countersigned by DNO)
 - ii. The Govt Officials Joint verification-cum-valuation report (**Annexure-XII**)
 - iii. Bank Valuation Report/ Valuation Committee Report (**Annexure-XII**)
 - iv. Actual Expenses Incurred: Following items will be taken
 - (a) Detailed work done estimate (for civil construction) and lay out plan prepared by an Assistant Engineer of the concerned district / approved valuer (in credit linked cases) duly countersigned by the concerned financing bank
 - (b) Bills and vouchers with GSTIN (except the civil construction and GST exempted items like cost of planting materials, fingerlings, poultry birds, dairy animals etc).
 - (c) The execution estimate based on NHB/MGNREGS norms prepared by an AHO/ADH/DDH of the concerned district for horticultural perennial plantation cost incurred

towards fixed capital investment for the planting year only undertaken by the entrepreneur.

The lowest of the above will be considered as the eligible capital investment by Admin after receipt of compliance regarding GST.

14. DNO will submit the CIS proposal along with all the relevant documents to APICOL both off line and online to APICOL. All documents submitted in the CIS proposal should be properly placed with page marking as per the prescribed check list (**Annexure-XVI**). A copy of the CIS proposal along with all documents should be kept at DNO level for future reference and compliance thereof.
15. On receipt of the hard copy of the CIS proposal, APICOL will send all relevant bills and vouchers for CT/GST verification. On receipt of CT/GST verification report, the proposal will be scrutinised and Admin comparative will be submitted by APICOL.
16. On submission of Admin comparative by APICOL, the eligible CI and CIS amount will be reflected to the concerned DNO.
17. DNO will generate the SRC(**Annexure-XVIII**) and will also execute an agreement (**Annexure-XVII**) with the concerned entrepreneur on non-judicial stamp paper worth Rupees hundred signed by both in all pages.
18. DNO will upload the duly signed SRC and agreement papers completed in all respect in the portal. She/ he will also submit the hard copies of SRC and agreement to APICOL along with latest loan account statement or loan closure certificate and savings/current account details as per applicability.
19. After receipt of scanned copy of the SRC and agreement papers completed in all respect, APICOL will release the eligible CIS amount as per the eligibility. The subsidy will be calculated based on the final verification of the project by APICOL. The decision of APICOL with respect to CIS is final.

Q. ASSESSMENT OF FIXED CAPITAL

1. Land :

No subsidy will be paid on cost of land. The land on which the agri-enterprises is proposed to be set up should be

- i. In the name of Entrepreneur/Group/Company/Partners, or
- ii. Leased in from owner/RoR holder in favour of entrepreneur /Group /Company / partners for a period of minimum 15 years (to be considered from the date of application) through a registered lease deed executed before Sub-registrar. If the premises is availed on rent, there should be registered rent agreement for a period of minimum 9 years.
- iii. Leasing of land is not required in case of an entrepreneur if the land stands in the name of his/ her spouse, but the consent of the spouse (As per the format in **Annexure-V**) is required in such cases.
- iv. NOC in the shape of self-declaration in the form of an affidavit from the co-shares / co-partners before an Executive Magistrate will be considered as a legal document in case of joint ownership of land. But the land requirement for the proposed project should be within the land share limit of the Entrepreneur.

- v. Farmers residing in the villages, the land records of which are not available being unsurveyed villages, shall be allowed to fill up the online application that the village comes under the unsurveyed village category and he/she will attach a certificate from the concerned Tahasildar that he/she is inhabitant of that village and the village comes under unsurveyed village category.
- vi. In case of SHGs / SHG Federations: Govt. allocation of space/ building/ premises in favour of SHG/ SHG Federation in lieu of owned/leased/rented premises for establishment of Agri-Enterprises will be allowed. However, no cost of infrastructure to be allowed for the purpose. The earlier provision in respect of own land/leased land/rented premises will also stand applicable to the SHG/ SHG Federation under normal situation.

2. Building:

Only those newly constructed buildings (civil construction for office, store room, working room, pack house, sorting-grading house, labour shed, room for machinery, pump house, protected structures, sheds, barbed wire / solar fence) specifically required for the project erected at the site after issue of Go Ahead Letter will qualify for subsidy. Dwelling houses, quarters used for residential purposes, guard room, Masonry compound wall and internal road will not qualify for the subsidy. Labour shed @ 200 Sq ft. for project cost <Rs. 50 lakh, 250 Sq ft. for project cost <Rs. 100 lakh, 300 Sq ft. for project cost >Rs. 100 lakh (the indicated area is the maximum for all the above categories) and Office room @ 200 Sq ft. for project cost <=Rs. 100 lakh, 300 Sqft. for project cost > Rs. 100 lakh (The indicated area is the maximum for all the above categories) shall be allowed.

3. Project Report:

The admissible cost of project report preparation for availing subsidy is limited to 0.2 % of the total project cost up to Rs. 1 Cr. For the projects costing more than Rs. 1 Cr, the amount will be @0.15 % of the total project cost with a rider of minimum Rs.20,000/- and maximum Rs.50,000/-. The DPR preparation charges mentioned above are excluding of GST. The applicant can have liberty of taking help of any professional agency for DPR Preparation.

4. Electricity and Water Supply installations:

The cost of electrical installations including transformer, generator/ inverter, pond / tank / well, bore well / tube well, or any other water body as a source of irrigation, pumps, micro irrigation installations, other equipment used in irrigation are eligible for availing CIS provided that subsidy from any other source is not claimed on any of the items.

5. Plant & Machinery:

The value of plant and machinery as erected at Factory site or on the farm will be taken into account which includes the cost of productive equipment, such as machineries, tools, implements, jigs, dies and moulds etc. Transport charges, loading, unloading charges, demurrage, insurance premium, the cost of plants, trees, birds, animals, post-harvest management; and such other items as may be included from time to time, provided that subsidy from any other source is not claimed on any of the items.

6. Horticultural Plantations:

The protected structure infrastructure and cost of cultivation will be considered for subsidy at par with the MIDH norm. The plantation estimate based on NHB / MGNREGA norms prepared by an AHO / ADH / DDH for horticultural perennial plantation cost incurred towards fixed capital investment for the planting year only undertaken by the entrepreneur will be considered as capital investment during the valuation of the project.

7. Insurance:

Insurance of capital assets of the CAE unit such as infrastructure, machineries, livestock etc. shall be mandatory and the value of insurance premium for one year will be considered as capital investment. Items those are not being insured by the Insurance Companies (i.e. broiler & layer birds, fishes / prawns, poly houses, fishery ponds) are to be excluded from the mandatory list of insurance coverage.

R. DISBURSEMENT OF CAPITAL INVESTMENT SUBSIDY

- i. Capital Investment Subsidy will be disbursed after the unit is completed, trial production made in case of manufacturing units and completion of the project in all other cases. For projects other than manufacturing units the date of completion would mean the date on which investment on building, plant and machinery has been actually completed but would not include investment on maintenance on subsequent years.
- ii. The date of trial production/completion of the project would be as certified by the Dist. Nodal Officer.
- iii. The entrepreneur shall be required to execute an agreement with the District Nodal Officer as per **Annexure-XVII** before release of subsidy i.e. at the time of submission subsidy release certificate.
- iv. The amount of subsidy provided in the budget will be placed with APICOL. The front ended CIS procedure will be followed in case of projects financed through Banks. The detailed SOP is placed at Mirror Account of this guideline. The amount of subsidy shall be released directly to the entrepreneur's Bank Account in case of self-financing projects after due sanction by the Competent Authority.
- v. Access shall be provided to Bankers at least at two levels i.e. HO level and Zonal level to facilitate credit monitoring.
- vi. Edit option for change of banks will be provided to the DNO.
- vii. Subsidy will be calculated as per guidelines and released into the Aadhaar linked bank account of the entrepreneur / loan account of the entrepreneur maintained at the financing bank by APICOL.

S. MIRROR ACCOUNT

- i. On credit linkage of the proposal under MKUY, the concerned Bank will open a mirror account in the name of the entrepreneur and submit online release request for Front ended Capital Investment Subsidy (CIS) to APICOL through DNO indicating
 - a. Name of the Entrepreneur
 - b. Go-ahead No

- c. Type of project
 - d. Project Cost
 - e. Capital Cost
 - f. Recurring Cost
 - g. Total project Cost
 - h. Loan Sanction Order No.....Date.....Amount (Including both TL and CC).....
 - i. Estimated CIS amount based on fixed capital of DPR and eligibility as per MKUY Guidelines
 - j. 80% of Estimated CIS amount as front ended CIS
 - k. Mirror account number of the entrepreneur, IFSC code, Name of the bank
- ii. On receipt of online request for release of front ended CIS, APICOL will finalize the front ended CIS amount to be released basing on lowest of the 80% of estimated CIS amount based on fixed capital of DPR/ loan amount/ maximum of CIS eligibility under MKUY to the Bank.
 - iii. The finalized front ended CIS amount will be released to the designated mirror account of the bank under intimation to the concerned Bank, Entrepreneur and DNO within 15 days of the receipt of the request. The advance CIS will be kept in the Mirror account at "Zero"% Interest rate
 - iv. The lending Bank should disburse sanctioned loan amount to the entrepreneur in accordance with normal banking practice. The EMI should be calculated without taking into account the front ended CIS amount released to the Mirror Account.
 - v. After completion of the project, APICOL will calculate the final subsidy amount as per the parameters of the MKUY guidelines. and eligible CIS will be released to the Bank after deducting the front ended CIS amount already released.
 - vi. On receipt of the balance CIS amount, the total CIS (CIS released to mirror account+ balance CIS released after completion of the project) will be adjusted against the loan amount. In such case, no interest would be payable by the entrepreneur on the portion of the loan disbursed by the Bank equal to the CIS amount released to the Mirror Account and balance CIS released after completion of the project from the respective date of their credit to the Mirror Account/ Loan Account held by the concerned bank. Accordingly, the concerned Bank will recalculate new EMI for the entrepreneur.
 - vii. If the entrepreneur fails to complete the project or CIS amount is less than the amount kept in the mirror account, APICOL will intimate to the concerned Bank. Accordingly, the Bank will refund the front-ended CIS to APICOL within 15 days of such intimation.
 - viii. For front ended subsidy Make, model and capacity of machineries/ implements to be indicated in the concerned **Annexure-XIX**. During finalization of CIS, change of make, model and capacity of machineries/ implements will be allowed as per requirement subject to approval of DLC. However, CI will be based on the lower between DPR and actual invoice rate.